

CLASSIFIED ADVERTISEMENTS

Library Services Division

Borough Librarian

Grade PO(Spl)2, £8,545 to £9,004 pa, inc

Here in Hackney we are looking for someone to replace our Borough Librarian who is about to retire.

Not only do we need a Chartered Librarian with plenty of proven professional skill and experience coupled with managerial experience but also possessing imagination and a flair for innovation that is possibly being inherited in their present post.

We are proud of our progressive reputation in the development of library services and for arts and cultural activities. Being part of an Inner City Partnership Area provides additional funds and Government backing to combat problems of deprived areas which means that we should be able to fund new projects.

So our Borough Librarian will need enthusiasm, readiness to face a challenge and the ability to put ideas, once formulated, into action.

Responsibilities will include directing and liaising with both individuals and organizations in connection with the Annual Arts Festival, providing and maintaining archives and running the Stoke Newington Art Gallery. Proposals for the continued development of the library services will be called for as well as the forming of groups and societies. An attractive salary is waiting for the right person along with other fringe benefits.

Applications from disabled persons will be considered.



Application forms and further details from the Head of Borough Personnel and Secretarial Services, Town Hall, Marc Street, Hackney E8 1EA, or telephone 996 9270 (24-hour Answerphone) quoting job reference D300/TLS, closing date: May 26, 1978.

Leading computer systems house has a vacancy in its West End office for a

LIBRARY ASSISTANT

Salary up to £3,200

We are looking for someone with at least 'A' levels and who must be able to get on well with people. Library experience preferred although training will be provided. The work is interesting and varied dealing with all aspects of running a small internal library. Our hours of work are 9.30-5.30, four weeks holiday a year and we have many fringe benefits including 45p L.V.'s, sports and social facilities.

For further information please ring Denise Fordham, Information Officer.

01-580 5599

Scientific Control Systems Ltd,
Sanderson House,
Barnes Street,
London W1P 4AQ.

A member of the B.P. Group

ASSISTANT
SCHOOLS LIBRARIAN

AP 4/5 £3,963-£4,692 plus 5%

Casual User Car Allowance

Required to organize the library service to primary and special schools in the Borough, under the supervision of the Library Adviser (Schools and Children's Libraries). Applicants should be Chartered, preferably graduate, and with experience in the field of children's librarianship. Ability to drive essential.

Application forms and further details obtainable from Borough Librarian, Central Library, St. Nicholas Way, Sutton, Surrey, Tel: 01-881 8026.

Closing date May 31, 1978.

LONDON BOROUGH OF
SUTTONAN INTERESTING
APPOINTMENT FOR A
SPECIAL PERSON

Member of the Girl Guide Association preferred and must be able to accept head of department status and work with Advisers and others. Knowledge of overseas countries and fluency in at least one foreign language preferably French an advantage. Age envisaged 30+. Basic salary plus London Weighting Allowance. Applications in confidence to Personnel Manager, 27-29 Buckingham Palace Road SW1W 0PT. Telephone, 01-834 6242, Ext 47.

North Yorkshire County Council

SCARBOROUGH

NORTH RIDING COLLEGE OF EDUCATION

Applications are invited from qualified graduate librarians for the following appointment which will be from September 1st, 1978.

COLLEGE LIBRARIAN

The College has been approved by the D.E.S. as an institution for the concerned principally with teacher education, both initial and in-service, and offers new courses for B.Ed. (Honours), B.Ed. (Ordinary), Certificate in Education, and Diploma in Higher Education. In addition the College is developing new courses which will offer "second chance" opportunities in Adult Education.

The salary will be in accordance with the scale for Lecturers in Higher Education in Colleges of Education (£5,741-£6,417 (under review)).

Further particulars and application forms available from The Principal (Appointments), North Riding College of Education, Elly Road, Scarborough Y11 3AZ. Telephone: Scarborough 52392. Closing date for receipt of applications, Friday, 26th May, 1978.

METROPOLITAN BOROUGH OF ROCHDALE

2 Assistant
Librarians

(Heywood Area)

Librarians Scale, £2,569-£3,223-£3,773

To provide professional assistance in the running of the Area Library Service, each having a particular responsibility for a field of service.

Post Ref. No. 8.587. The duties are concerned mainly with the adult lending services, mostly in the Area Central Library, but with some branch and mobile library involvement.

Post Ref. No. 8.588. The main duties of this post are concerned with the reference and local history services in the area, but there is some commitment to the adult lending service because of the dual purpose reference/lending enquiries desk in the Area Central Library.

Application forms available (by quoting appropriate Ref. No.) from the Chief Personnel Officer, 195, Drake Street, Rochdale, OL16 1XG, to whom they should be returned by 28th May, 1978.

IRELAND
An Comhairle Leabharlanna
Assistant Director

Salary: £6,978-£7,308.

Essential: (1) A qualification in Librarianship (except for permanent Librarians in the Local Authority Service).
(2) Five years' experience of Library work.
(3) A knowledge of Irish.

Age limits: 25-45 years, with extensions in certain cases. Application forms and further particulars from:

Secretary, Local Appointments Commission, 1 Lower Grand Canal Street, Dublin 2.

Closing date May 25, 1978.

SENIOR LIBRARY
ASSISTANTS

(Grade 2)

Applications are invited from graduates with professional qualifications in Librarianship, or from those who expect to qualify by summer, for two posts of Senior Library Assistant Grade 2 in the Technical Services (Cataloguing Department) and the other in Reader Services (Area and Social Science Library).

Salary will be on the scale £3,442-£4,885. Application forms and further particulars of the posts may be obtained from:

The Establishment Officer,
West Thames,
Trinity College,
Oxford 2
to whom completed application should be returned by Friday, May 26, 1978.ASSISTANT
LIBRARIAN

WORK WITH CHILDREN

HARPENDEN AP11/III

(£3,207-£3,714 plus Phase II award)

Applications are invited from Librarians with at least 2 years' experience in the Library Association Examination from Alan White, Training/Personnel Officer, Library Headquarters, County Hall, Harpenden, Herts, AL5 2JH, telephone Harpenden 66245. Applications should be returned by 21st May, 1978.

Nottinghamshire
County Council
LEISURE SERVICES

Librarian

(ETHNIC COMMUNITIES)

AP4, £3,581 to £4,214

(inclusive)

This post will carry responsibility for library services to ethnic groups in Nottinghamshire. Candidates must be qualified Librarians, but consideration will be given to other applicants with appropriate qualifications and experience. Good written and verbal communication skills are essential. Knowledge of at least one of the major languages of the Indian sub-continent is required. Candidates must also be literate in English and have a thorough understanding of the social conditions of minority communities. The post will be based at the Central Library in Nottingham and will be concerned initially and principally with the development of services to the Asian Community.

Successful candidates will be required to undertake the expenses incurred in moving house in accordance with the Authority's Scheme.

Further details are available from the Staffing Section at the address below (telephone Harpenden 899555, extension 381).

Written applications including full personal and career details and the names and addresses of two referees, should be sent to the Director of Leisure Services, Trent Bridge House, Fox Road, West Bridgford, Nottingham, by May 25, 1978. Please quote reference 138.

SHEFFIELD CITY
POLYTECHNIC
LIBRARY SERVICEASSISTANT
LIBRARIAN

AP3 (Post No. 312)

Applications are invited from suitably qualified candidates for a post of Assistant Librarian with responsibilities initially in the Postgraduate School Library. The person appointed will contribute initially to the work of the Social Science and Business Subject Team; activities are likely to include information work, classification, interlibrary loans and reservations, inter-lending of journal stock and other routine tasks.

Salary scale: £2,020-£2,202, plus 1% award and 5% place 2 award.

Requests for an application form in writing only, please, to the Librarian, School of Education, Sheffield City Polytechnic (Open, 11th), Mulberry House, Fitzherbert Square, Sheffield S1 2GG to whom completed forms should be returned by May 26.

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Entertainments
Exhibitions

CONTACT LYNN

CLASSIFIED ADVERTISEMENTS

Assistant
Schools Librarian

Bedford School Library Centre

As a result of an internal promotion within the Team, we now invite applications from qualified librarians for the post of Assistant Schools Librarian to be based at the Northern Area School Library Centre based at County Library HQ, Bedford.

The successful candidate will join a team of four librarians providing books and advisory services to the schools and playgroups in North Bedfordshire. This is a varied and challenging job, with opportunities to work both with small rural schools and with larger urban schools serving a multi-racial community.

While preference will be given to candidates with some experience of this kind of work, applications will also be considered from energetic and enthusiastic librarians who have recently completed their training.

Assistant Librarian

Local Government Library and
Information Service

An interesting opportunity exists for a chartered librarian to be responsible for the Library and Information Service to Local Government in Bedfordshire. Experience in reference, technical or college librarianship would be an advantage. The person appointed would be a member of the County Reference and Information Team based at County Library Headquarters, Bedford.

The salary for these two posts is: Librarian's Career Grade APS £2,922 to £4,065, plus supplements. Progression beyond £3,282 and £3,702 dependent upon responsibility and experience. For further details and application forms, please ring Bedford 53222, extension 101, or write to Personnel Officer, County Hall, Bedford. Closing date: May 16, 1978.

Bedfordshire
COUNTY COUNCILABERDEEN
ROBERT GORDON'S
INSTITUTE OF
TECHNOLOGY

SCHOOL OF LIBRARIANSHIP

SENIOR LECTURER/
LECTURER

Graduate Librarians required in the Organisation and Administration subject area for BA(CNAA) and Postgraduate Diploma (CNAA) courses.

Salary scales in range (under review) —

Senior Lecturer £6504-£8220 per annum

Lecturer £3688-£6999 per annum

Assistance with removal expenses.

Details from Chief Administrative Officer, Robert Gordon's Institute of Technology, Schoolhill, Aberdeen AB9 1FR. (0224-574511).

CORNWALL

County Library Service

Team Librarian

East Area £2,569-£3,773 p.a.

including supplements

Qualified librarians are invited to apply for this post within the County Library Service. Cornwall operates a professional team structure headed by a Senior Management Team and the person appointed will have the motivation and ability to develop services within their area. The salary will be within the Librarian's scale, £2,569-£3,773 p.a. with the commencing point for chartered librarians, £3,395 p.a. As the person appointed will be required to provide professional services at more than one branch, the post includes a casual car user's allowance and the ability to drive is essential.

Application forms and job descriptions may be obtained from the County Librarian, County Library Headquarters, Old County Hall, Stratton Road, Truro, Mr. R. Pybus, Truro 4282, Ext. 278. Closing date for applications 26th May, 1978.

LEITER(IN) DES
ANTIQUARIATES

Für unser grosses Leden-Antiquariat im Zentrum Düsseldorf, in dem wir neben der bibliophilen, schöngestigten und wissenschaftlichen Literatur auch dekorative Graphik und Modernes Antiquariat führen, ist gegen Ende dieses Jahres die Position des Leiters neu zu besetzen.

Dieser sehr selbständige, entwicklungs-fähige Wirkungskreis verlangt neben guten Fachkenntnissen die Fähigkeit, ein Team von Mitarbeitern zu führen. Er ist den Anforderungen entsprechend dotiert.

Sollten Sie eine solche Tätigkeit bisher noch nicht ausgeübt haben, geben wir Gelegenheit zur Einarbeitung. Ihr Eintritt könnte kurzfristig erfolgen. Bitte rufen Sie uns an (Klaus Janssen) oder schreiben Sie uns, wann Sie sich von dieser vielseitigen Aufgabe angesprochen fühlen. Auch Bewerber mit fachverwandtem Studium oder Praxis sind eingeladen, sich mit uns in Verbindung zu setzen.

STERN-VERLAG
JANSSEN & CO.

Buchhandlung Antiquariat

Friedrichstrasse 24-26

4000 Düsseldorf

Tel. 0211/37 30 33

THE BRITISH LIBRARY

Assistant Keeper

JAPANESE
COLLECTIONS

To join the Department of Oriental Manuscripts and Printed Books, and be responsible for management of the Japanese Collections (about 60,000 volumes) both antiquarian and modern. Work involves the selection, cataloguing and indexing of new material and regular scanning of current and antiquarian catalogues, and includes providing information on all aspects of Japanese literature, life and culture to academic researchers and the public, compiling catalogues on special aspects of the Collections, and exhibition work.

Candidates (aged at least 28) must have a degree with 1st or 2nd class honours in Japanese or an equivalent or higher qualification. Experience of library work or academic research in the Japanese field and/or a qualification in librarianship advantageous.

Starting salary within the range £5,390 to £8,005 according to qualifications and experience. Salary under review. Non-contributory pension scheme.

For further details and an application form to be returned by June 5, 1978, write to Civil Service Commission, Alexander Link, Basingstoke Hampshire RG21 1JB, or telephone Basingstoke (0250) 89551 (answering service operates outside office hours). Please quote 0(18)982.



BOOK EXHIBITION

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500 titles, majority in the English language, in the Humanities, Sciences and Technology.

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BBC
REFERENCE LIBRARYor
BROADCASTING HOUSE
requiresQUALIFIED
LIBRARIAN

With good Reference Library experience to join team of Enquiry Assistants operating a reference service within the Central Reference Library of the BBC.

Salary £3,200 p.a. (may be higher if qualifications exceptional) x £150 to £4,040 p.a. Post carries an approximately 4 per cent Shift Allowance. Telephone or write immediately, enclosing addressed envelope, for application form quoting reference 78.G.1278.TL, to Appointment Department, BBC, London W1A 1AA. Tel. 01-580 4468 ext. 4619.



CITY OF DUNDIE DISTRICT COUNCIL

Applications are invited from men/women for the under-noted amenable posts in the Libraries Department.

SENIOR ASSISTANT
CHIEF LIBRARIAN

(Leading Services)

Salary Scale: £4,545-£4,998 per annum plus supplements of £520 per annum. Applicants for this post must be suitably qualified librarians with good experience in senior library management.

SENIOR LIBRARIANS

(1) REFERENCE SERVICES

(2) BIBLIOGRAPHIC SERVICES

Salary Scale: £3,474-£3,825 per annum plus supplements of £312 plus 5 per cent. Applicants for each of these posts must be suitably qualified librarians with some relevant experience in middle library management.

TRAINEE LIBRARIANS

Salary Scale: Up to £2,529 plus Stage 1 supplement of £12, plus Stage 2 supplement of £5 per cent with a minimum of £150 per annum. Applicants must have completed post-graduate library school training, or have completed, or will shortly complete, the professional examination of the Library Association.

Application forms and further particulars may be obtained from the Personnel Officer (Recruitment), 14 City Square, Dundee, DD1 3BL (telephone 0382 2314), ext. 235. Completed forms should be lodged with the undersigned not later than 2nd June, 1978.

Gordon S. Watson, Town Clerk and Chief Executive, City Chambers, Dundee, DD1 3BY.

G'WENT COLLEGE OF HIGHER EDUCATION

SENIOR TUTOR LIBRARIAN

(Salary £5,523-£6,909)

Qualified, graduate Tutor Librarian required from September 1st, 1978, or as soon as possible. The Tutor Librarian will be responsible for library services across the College. Applicants should possess good professional and academic backgrounds with experience of various validating boards. Experience in teacher training would be useful, as would experience in the development of multi-media collections.

Salary Scale: Burnham F.E. Senior Lecturer with academic conditions of service.

Application forms and further details from the Principal Administrative Officer, Gwent College of Higher Education, College Crescent, CAERLEON, Gwent NP23 1XJ.

Applications to be returned within 14 days of this advertisement.

J. WHITAKER & SONS LTD.,
Book Trade Publishers

Applicants are required for permanent posts in the Book Trade Department, which is responsible for the company's book trade bibliography, as well as the administration of the Standard Book Numbering Agency. All publications are computer produced, but knowledge of computer applications is not essential, as training will be given. Library and book trade experience would be an advantage. Competitive salaries, pension scheme, comfortable working conditions. Hours 9 a.m. to 5 p.m. No application forms available. Please write, giving full details, to: James Collet.

J. WHITAKER & SONS LTD

12 DYOTT STREET, LONDON WC1A 1DP.

Our new address is from April 1978.

CLASSIFIED ADVERTISEMENTS

Senior Career Opportunities

Two new senior posts have been created in connection with the establishment of a new Central Unit for the reorganized Polytechnic libraries. Both posts are based at Southgate, north London, although it is expected that postholders' duties will take them to other parts of the Polytechnic.

Chief Cataloguer (Ref. 84-10)

£5,044-£5,797 p.a. inc.

(Plus Phase III Salary award, payable from July 1)

to be responsible for all cataloguing and classification activities within a new centralised system to be based on BLCMP practice. The appointee will have experience of automated cataloguing systems, advanced cataloguing skills, and an ability to manage people and systems. Appropriate professional qualifications and experience are also necessary, preferably together with an interest in developments in higher education.

Bibliographical Librarian (Ref. 113-4)

£5,044-£5,797 p.a. inc.

(Plus Phase III salary award, payable from July 1)

to organise a standardised equalisation system based on the new Central Unit, involving: setting up new book processing procedures based on BLCMP, organizing and co-ordinating stock movement, helping with adding of stock and setting up of a new central reserve area, monitoring use of stock, improving book supply, and investigating possible automation applications.

The person appointed will have graduate status, and relevant experience and professional qualifications. The ability to make firm decisions and a willingness to discuss ideas and other points of view is required, together with good communication and organizational skills.

Please write for full details and an application form, stating clearly which post you are applying for, and post first-class to: Appointments Officer (quota ref.), Middlesex Polytechnic, Bourne Green Road, London N11 2NQ. Closing date May 22.

Middlesex Polytechnic

LIBRARIAN/INFORMATION OFFICER

National Management Centre

Stratford upon Avon up to £5,215

British Gas has recently established a National Management Centre which will offer a variety of residential programmes and courses for the industry, including general management programmes for middle managers and specialist programmes for senior executives and functional managers.

A Librarian/Information Officer is now required to establish and operate a library and information service which will be used by the National Management Centre for its own activities and will be made available as a resource within British Gas. The person appointed will also be expected to provide tutorial instruction of course members on the sources and use of information.

We are looking for a Chartered Librarian with several years' experience of library/information service work, preferably in a management, business or related environment.

Applicants must also be able to demonstrate that they can work closely with a team of highly specialized tutors in management subjects and that they can communicate effectively at all management levels. Salary range £4,417 to £5,212 inclusive of phases I and II pay policy supplements.

Please write with full details of age, qualifications, experience and current salary, quoting reference PER/407801, to: The Senior Personnel Officer (Library), British Gas, 59 Bryanston Street, London W1A 2AZ. Closing date for applications: May 26, 1978.

BRITISH GAS

LONDON AND SOUTH EASTERN LIBRARY REGION (LASER)

TEMPORARY SENIOR ASSISTANT LIBRARIAN

required for a period of twelve months to cover a member of LASER staff who is being seconded to a British Library funded research project. AD 1111 (£2,529 to £3,282) plus London weighting (£435), relief allowance (£125), and 5 per cent earnings supplement. Local Government conditions of service. Required to assist in planning and organization of interlocking and cataloguing routines using a microcomputer system. Further details from our Applications Director, LASER, 33/34 Alfred Place, London WC1E 7DP, by May 31, 1978.

Data Engineering Saudi Arabia Tax Free Salaries

One of the most important contracts to have been won by a single contractor in recent years is the Yanbu project - awarded to Parsons. This is your opportunity to take part in the development of a whole new city by the Red Sea.

Use your technical expertise with us and you'll be in at the start, helping us to create a centre of commerce and government, seaport and docks, processing and manufacturing facilities and high quality community environment.

Your involvement will relate to documentation, control, configuration, management and implementation of technical publications, including word processing. So in addition to a sound technical experience, you'll need experience in one or more of these fields. And your background is likely to include work in a technical library where, desirably, you will have been exposed to microfilm/microfiche and computerized retrieval systems.

These posts will be based initially in Jeddah, Saudi Arabia and furnished accommodation is provided, single or married status. Excellent salaries on tax free and there are many other benefits.

Please send a brief CV or ask for an application form quoting Ref. TS/12/5 to the Personnel Department, Parsons Company Limited, Parsons House, Kew, Bridge Road, Brentford, Middlesex, Tel: 01-568 5051.

Ralph M. Parsons

HULL COLLEGE OF HIGHER EDUCATION ARTS COUNCIL FELLOWSHIP IN CREATIVE WRITING

Applications are invited for appointment to an ARTE COUNCIL FELLOWSHIP IN CREATIVE WRITING with special reference to Drama or Poetry or Radio/Television. Fellowships are available for the academic year 1978-79.

Remuneration for this one-year-only Fellowship will be £4,500 (of which £2,000 represents an Arts Council grant and £2,500 represents augmentation by the College).

The Fellow will be expected to reside on a main College campus (a range of residential accommodation, suitable for different periods, is available at economical rates).

It is hoped to appoint a Fellow who will be able to contribute in ways such as open lectures, informal seminars, general advice to tutors and students, etc. This will be so arranged as to leave adequate time for the completion of his or her own writing.

Applications, which should be received no later than Wednesday, 31st May, are to be made by letter and should include: a curriculum vitae, details of previous experience, publications, etc.; a list of references with the names and addresses of two referees and a brief statement of how the applicant considers that the terms of the Fellowship may be made most fruitful to both the College and the Fellow.

Copies of published works (which will essentially be relevant to the Fellow's field) should also be enclosed. Further particulars may be obtained from the Appointments Officer, Hull College of Higher Education, Cottingham Road, Hull, HU6 7RT.

Envelopes should be clearly marked: Fellowship in Creative Writing.

Fellowship in Creative Writing.

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Fellowship in Creative Writing.

CLASSIFIED ADVERTISEMENTS

LIBRARIANS

COUNTY OF BERKSHIRE EDUCATION COMMITTEE

BIBLIOTHECAIR

Applications are invited for the post of BibliotHECAIR in the County of Berkshire Education Committee. The post is based at the County Library, Reading, and involves the management of the County Library service.

Applicants should have a minimum of five years' experience in a similar post, and a degree in Library Studies or a related subject. Applications should be sent to the County Library, Reading, by 15th May 1978.

Further details are available from the County Library, Reading, or from the County Council, Reading.

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CENTRAL REGIONAL LIBRARY

LIBRARY ASSISTANT

Applications are invited for the post of Library Assistant in the Central Regional Library. The post is based at the Central Regional Library, London, and involves the management of the library service.

Applicants should have a minimum of five years' experience in a similar post, and a degree in Library Studies or a related subject. Applications should be sent to the Central Regional Library, London, by 15th May 1978.

Further details are available from the Central Regional Library, London, or from the Central Regional Council, London.

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THE RURAL MUSEUM OF KENNINGTON AND CHILMARK

LIBRARY ASSISTANT

Applications are invited for the post of Library Assistant in the Rural Museum of Kennington and Chilmark. The post is based at the Rural Museum, Kennington, and involves the management of the library service.

Applicants should have a minimum of five years' experience in a similar post, and a degree in Library Studies or a related subject. Applications should be sent to the Rural Museum, Kennington, by 15th May 1978.

Further details are available from the Rural Museum, Kennington, or from the Rural Museum Council, Kennington.

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PERSONAL

IMMEDIATE ADVANCES

No security needed. REGIONAL TRUST LTD. 100, The Strand, London WC2R 0AL. Tel: 01-574 2014.

FOR VISION: A person who is visually impaired and who is seeking a job in the field of vision. Applications should be sent to the Regional Trust Ltd, 100, The Strand, London WC2R 0AL, by 15th May 1978.

Further details are available from the Regional Trust Ltd, 100, The Strand, London WC2R 0AL, or from the Regional Trust Council, London.

Applications should be sent to the Regional Trust Ltd, 100, The Strand, London WC2R 0AL, by 15th May 1978.

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EDUCATIONAL

GCE, DEGREES, PROFESSIONS

Business & Gateway courses for OLE. Applications should be sent to the Educational Trust Ltd, 100, The Strand, London WC2R 0AL, by 15th May 1978.

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